

la fête

# Weddings

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creating memories





## CLIENT TESTIMONIAL

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*From day one Charlotte and Emily were fantastic! We can't thank them enough for everything they have done to help us to prepare for our perfect wedding day. From the initial phone conversation to being there for us on the day and everything in between! [...] Both Charlotte and Emily are such lovely people and it was a privilege to work with them both - we loved it!*

REBECCA AND HARRY

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## INTRODUCTION

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### *Delivering picture-perfect memories*

Your wedding is as unique as you and your partner, and at La Fête, we make sure to reflect that in even the smallest of details.

Whether you've always longed for an intimate destination ceremony, an elopement on a Fijian beach or a black-tie extravaganza, we've got all your dreams covered, from start to finish!

We handle all aspects of organising your wedding, from planning and designing, to event production and management, ultimately

making sure that every detail is absolutely perfect.

We are delighted to offer you a complimentary consultation at a London location of your choice, after which we are able to create a bespoke proposal. We are also happy to travel outside of London and internationally to meet you, but kindly note that this would incur an extra charge.

We can't wait to get started!





## AS PART OF OUR COMPLETE SERVICE WE OFFER:

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### EXPENDITURE PLANNING

- Creation and management of a realistic budget based on the approved proposal
- Keeping the budget on track throughout the planning process
- Reporting back at regular intervals and charting progress
- Negotiating the best possible prices on the highest quality items/services

### TIMELINE CREATION AND ORGANISATION

- Outlining all tasks and deadlines
- Dividing responsibilities and supporting you throughout
- Creation of a detailed timeline and bespoke event plan
- Preparation of alternative options and provisions for delays/unexpected events

### VENUE SOURCING

- Bespoke venue shortlist following initial consultation
- Management of visits, contracts and payments
- Requesting floor plans, electrical information, etc. and compiling a venue dossier for the clients

### SUPPLIER SOURCING

- Full sourcing of suppliers including but not limited to photographer, videographer, florist, cake designer, music & entertainment, transport, catering, child care, décor, etc.
- Vetting of each supplier to ensure they will be suitable for you

### ADMINISTRATION AND PAYMENTS

- Confirmation and management of all suppliers
- Making timely payments and updating the approved budget accordingly
- Monthly update letters/emails
- Creating detailed guidelines for the wedding

### STYLING AND CREATION

- Bespoke design concept tailored to your desires
- Mood board creation and regular updates if required
- Providing and sourcing colour schemes, table settings, lighting, glassware and furniture
- Emphasis on details and personal touches through out the décor

### EVENT DAY MANAGEMENT

- On site the entire event day or from earliest venue access time
- Main point of contact for suppliers, guests and yourself
- Supervising wedding setup and breakdown
- Discretion and efficiency, allowing you to enjoy your wedding

### RESPECT OF ETIQUETTE AND TRADITIONS

- Knowledge and adaptability to cultural and religious traditions
- Extensive knowledge of appropriate event etiquette

### GENERAL ASSISTANCE

We are happy to assist on anything from music selection and travel arrangements to guest attire and custom-made props

### PRE AND POST-EVENT SERVICE

- Organisation of dinners, cocktails and brunches
- Scheduling of visits, spa appointments and cultural activities
- Coordination of gown/tuxedo appointments if needed
- Dry cleaning of your outfits
- Delivery of photographic and video content

# Pricing

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## *Bespoke Pricing Packages*

La Fête's pricing is fully bespoke and tailored to each one of our clients. In order to create the pricing package that best suits your event, we calculate it based on the three indissociable criteria below:

### PLANNING & DESIGN FEE

This fee takes into account time, expertise and creativity. It is a flat fee determined by La Fête after the first client consultation and requires to be paid in full at the time of the contract signing.

### PRODUCTION FEE

This fee covers the logistics and overall organisation of your event. Contracts where La Fête is involved incur a transparent percentage commission of the total contracted amount. This is to be paid in full no later than 2 weeks prior to your event date.

### EVENT MANAGEMENT FEE

This fee includes the management and execution of your event, particularly in the days before and on the day of your event. The sum is calculated by guest number, number of venues and dates (Bank Holiday, etc.) and is due 30 days prior to your event date.

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Thank you for your interest in La Fête's Wedding service!

Get in touch now to discover how we can make your big day an out of this world celebration.

We can't wait to hear from you!

x Charlotte